

Details	
Group	Pizarro Restaurant Group
Site	The Swan Inn
Title	The Swan Inn_RiskAssessment
Assessed By	Clara Peseiro Mocinho

Task	Completed date of assessment
COVID 19 Physical distacing SWAN	02-10-2020

COVID 19 Physical distacing SWAN
Hazards?
Infection spread by staff with symptoms of COVID-19
Infection spread by customers with COVID-19
Infection spread from surfaces and equipment infected with COVID-19
Who might be harmed and how?
Contractors
All persons within company
Delivery staff
Casual staff
Guests
Customers
Controls in place
Floor markings will be positioned inside the premises to facilitate compliance with current physical distancing advice, particularly in the most crowded areas, such as serving counters and tills.
Tables and chairs will be set out to provide the current recommended gap between seated customers/groups inside and outside of the premises.
Where customers are required to queue to access the premises, the queuing area is to be identified and distance markers placed on the floor at 2 metre intervals (or no more than 1 metre if mitigating controls are set in place)
Door staff are to regulate the number of people within the building with a one in, one out rule to be operated when full occupancy capacity is reached
The occupancy level of the business is to be reviewed to allow for adequate physical distancing to be achieved and determined and a record of this number kept.
Signage is to be placed at the entrance door to advise customers of physical distancing rules within the premises
Where there is more than one point of access, doors will be designated for entry and exit. Consideration will be given to the safety of access and egress routes e.g. avoiding exiting onto busy main roads, unmade surfaces etc.
The layout of the floor will be adjusted and the number of tables and chairs within the premises reduced to allow for appropriate physical distancing to be achieved.
Signage shall be placed throughout the premises to remind customers of the need to maintain a physical gap to current recommended distances between social groups
Where physical distancing cannot easily be achieved then mitigating controls will be set in place to reduce the risk of face to face seating of different social groups e.g. tables layout, screens etc.

Additional controls required	Action by whom	Action by when	Completion date - comments
Completed date of assessment:	02-10-2020		
Review date	Person completing review	Reason (e.g. annual review, following accident, changes)	
23-09-2020	Clara Peseiro Mocinho	New restrictions in place	

Task: COVID 19 Physical distacing SWAN

Trained employees	Training date	Signature
Jacob Whelan	21-07-2020	
Megan La Frenais	21-07-2020	
Aleksander Styczen	31-07-2020	