

Risk Assessment

Details

Group	Pizarro Restaurant Group
Site	The Swan Inn
Title	The Swan Inn_RiskAssessment
Assessed By	Clara Peseiro Mocinho

Task	Completed date of assessment
COVID-19 Employee safety from 19th July 2021	12-11-2021

COVID-19 Employee safety from 19th July 2021

Hazards?

- Infection spread by staff with symptoms of COVID-19
- Infection spread by customers with COVID-19
- Infection spread from surfaces and equipment infected with COVID-19

Who might be harmed and how?

- Guests
- Suppliers
- Staff
- Customers
- Visitors

COVID-19 Employee safety from 19th July 2021

Controls in place

Advice will be provided to employees on measures to adopt when travelling to and from work including the wearing of masks if using public transport and cleaning hands on arrival at work and back home
Training will be provided for all employees on the controls in place to combat the spread of COVID-19. Staff will apply the controls in place to prevent the risks of infection to each other and our customers
Staff must not attend work if they are showing symptoms or have been required to self isolate by NHS Test & Trace (England & Wales), NHS Test & Protect (Scotland) or PHA Test Trace Protect (Northern Ireland)
Staff will be trained and regularly reminded of the need to avoid touching eyes, nose, and mouth. Where they do touch their face etc. they should wash their hands immediately
Hand washing regimes will be in place using soap and hot water for at least 20 seconds. Hand sanitizer with at least 60% alcohol will be used if soap and water are not available
Health screening questionnaires will be completed daily on arrival at work. Where employees indicate they are at risk of infection current government guidelines will be followed
Training and guidance will be provided on how to communicate our controls to customers/guests
The use of face coverings will be down to personal choice
Records of staff rota's will be retained for a minimum of 21 days to assist with the NHS Test & Trace (England & Wales), NHS Test & Protect (Scotland) or PHA Test Trace Protect (Northern Ireland) scheme operation
Staff must be permitted to self isolate where required following contact with NHS Test & Trace (England & Wales), NHS Test & Protect (Scotland) or PHA Test Trace Protect (Northern Ireland)

Additional controls required	Action by whom	Action by when	Completion date - comments
Completed date of assessment:	12-11-2021		
Review date	Person completing review	Reason (e.g. annual review, following accident, changes)	

Task: COVID-19 Employee safety from 19th July 2021

Trained employees	Training date	Signature