

Risk Assessment

Details

Group	Pizarro Restaurant Group
Site	Jose Pizarro Broadgate
Title	Jose Pizarro Broadgate_COVID-19 RiskAssessment
Assessed By	Clara Peseiro Mocinho

Task	Completed date of assessment
COVID-19 Risk assessment 5 - Employee safety	09-04-2021

COVID-19 Risk assessment 5 - Employee safety

Hazards?

- Infection spread by staff with symptoms of COVID-19
- Infection spread by customers with COVID-19
- Infection spread from surfaces and equipment infected with COVID-19

Who might be harmed and how?

- Staff
- Suppliers
- Guests
- Customers

COVID-19 Risk assessment 5 - Employee safety

Controls in place

Advice will be provided to employees on measures to adopt when travelling to and from work including the wearing of masks if using public transport and cleaning hands on arrival at work and back home
Training will be provided for all employees on new provisions to combat the spread of COVID-19. Staff will apply the controls in place to prevent the risks of infection to each other and our customers
Shaking of hands is discouraged – we encourage the use of other verbal greetings and smiling as non-contact methods of greeting
Staff must not attend work if they are showing symptoms or have been required to self isolate by NHS Test & Trace (England & Wales), NHS Test & Protect (Scotland) or PHA Test Trace Protect (Northern Ireland)
Staff will be trained and regularly reminded of the need to avoid touching eyes, nose, and mouth. Where they do touch their face etc. they should wash their hands immediately
Hand washing regimes will be in place using soap and hot water for at least 20 seconds. Hand sanitizer with at least 60% alcohol will be used if soap and water are not available
Health screening questionnaires will be completed daily on arrival at work. Where employees indicate they are at risk of infection they will be excluded from work and asked to remain away from the workplace for 14 days
Training and guidance will be provided on how to communicate our controls to customers/guests and on how to deal with any person/s who fail to adhere to the controls in-place
Touch points such as door handles, tills, card machines, keyboards, touch-screens, telephones and handrails will be cleaned and sanitized every 30 minutes
Dirty surfaces will be cleaned with soap and water/detergent before disinfection with a sanitiser
The use of face masks will be required in all staff(unless an individual is exempt). See PPE risk assessment
As far as reasonably possible, physical distancing to current recommended standards will be maintained between employees at work
Staff uniform requirements will be reviewed, especially the use of hats in areas where the risk of food contamination is low to assist with the reduction of hand to face contact
Staff will be encouraged to avoid the use of public transport to get to work. Where they do have to use public transport then they must wear face coverings
Staff will be provided individual lockers so they can change daily their uniforms and keep their personal belonging separate. Changing areas will be regularly cleaned and disinfected
Records of staff rota's will be retained for a minimum of 21 days to assist with the NHS Test & Trace (England & Wales), NHS Test & Protect (Scotland) or PHA Test Trace Protect (Northern Ireland) scheme operation
Staff must be permitted to self isolate where required following contact with NHS Test & Trace (England & Wales), NHS Test & Protect (Scotland) or PHA Test Trace Protect (Northern Ireland)

Additional controls required	Action by whom	Action by when	Completion date - comments
Rota planning will take into account arrival at work time with times staggered to avoid large groups arriving at any one time. Rota planning will also look to achieve a Team A and Team B approach	Management	01-01-0001	
Completed date of assessment:	09-04-2021		
Review date	Person completing review	Reason (e.g. annual review, following accident, changes)	
09-04-2021	Clara Peseiro Mocinho	re opening	

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Trained employees	Training date	Signature

